

If you have a history of alcohol related offending, you may be subject to random alcohol tests.

All residents can be drug/alcohol tested at any time, if suspicions are raised.

### Health & Safety Procedures

You must comply with all fire safety procedures.

### Burdett Lodge Activities/ Groupwork

You will be expected to attend groupwork programmes, appointments with Burdett Lodge staff or other agencies visiting the Approved Premises.

### Equal Opportunities

Derbyshire Probation Trust is committed to ensuring that it operates fairly and consistently and avoids discrimination on the grounds of race, nationality, ethnic origin, gender, age, disability, religion, sexual orientation or any other improper ground.

If you feel you have been discriminated against, please discuss this with a member of staff and this will be dealt with accordingly.

### Dealing with Complaints

If you have a problem, please speak to a member of staff. If you wish to take the matter further, please ask for the leaflet which tells you about our Complaints Procedure.

### Your Views are Important

We are committed to continuous improvement in all areas of our work. Your views on how we might provide a better service are most welcome.

### Contact:

The Chief Executive  
Derbyshire Probation Trust  
18 Brunswood Road  
Matlock Bath  
Derbyshire  
DE4 3PA      Tel: 01629 55422  
   Fax: 01629 580 838

[www.dpsonline.org.uk](http://www.dpsonline.org.uk)



Amd March 2009



**Burdett Lodge  
Approved  
Premises**

*"To provide an enhanced level of supervision to enable certain bailees and offenders to remain under supervision in the community"*

**Information for Residents**

## Information for Residents

Burdett Lodge Approved Premises provides enhanced supervision and support for residents on Bail, Community Sentences or post-custodial Licence.

Burdett Lodge is approved to accommodate up to 27 offenders. A special needs unit situated close to the main office can accommodate a person with a disability or an offender who needs closer supervision.

All residents must abide by the 11.00pm – 6.00am curfew. Individual curfew and tagging can also be monitored.

### What does staying at Burdett Lodge offer you?

- A safe, caring environment.
- Your own room with meals provided. (Tell us if you have any special dietary needs.)
- Members of staff to talk to about your problems and concerns.
- The opportunity to look at why you committed a crime and help in working out how to stop.
- Help with gaining employment, further education or training.
- The opportunity to allow you to sort things out and make a new start.
- Help to combat any drug or drink problem you may have.
- Assistance in keeping you active and occupied.
- Help with getting somewhere to live so you can have a place to go after your

stay with us.

We aim to treat everyone equally according to their individual needs.

### What is expected of you?

- To comply with your condition of Bail/ Order/Licence including curfews.
- To behave in a reasonable manner towards fellow residents and members of staff.
- Attend house meetings of the residents' group.
- Respond to reasonable requests from your key worker or Offender Manager.
- To attend groupwork programmes which aim to reduce offending behaviour.
- Follow an action plan that has been agreed between you and a member of the staff group. This may include going to outside agencies for help with particular problems (eg, drug/alcohol misuse).
- To attend Education and Basic Skills programmes at the hostel as required.
- To seek employment, training, further education or voluntary work and make constructive use of your time.
- To be out of bed by 9.00 am and not to be around the Approved Premises all day. We expect your stay at Burdett Lodge to be productive.
- Not to use abusive, racist or sexist language or behaviour.
- Not to drink excessively.
- Not to use drugs other than those which have been prescribed.
- To be tested for alcohol and /or drugs as required.
- To complete a daily diary of your

whereabouts and activities.

## Burdett Lodge Rules

If you break any of the stipulated rules you could be excluded from the premises and returned to court or recalled to prison under the terms of your licence.

In brief:

### Curfew

11.00pm – 6.00am Every Day

### Behaviour

To treat others with respect and not to use any language or behave in any way that could give offence to other residents, Probation staff or the public.

### Rent

Residents are required to pay rent from their wages or state benefit and give a £5 deposit for their key.

### Alcohol and Illegal Drugs

No alcohol or illegal drugs are permitted on the premises at any time.

No unprescribed drugs are allowed on the premises. Prescribed medication must remain in the office.

Your room may be searched at any time, and the police may also be invited to search your room.

If you have a history of drug related offending, you may be subject to random drug tests.