

Punishments available to the Court for Breach Proceedings

If you are convicted of the breach, the Court may allow the Order to continue and:

- Warn you about your future conduct or attendance.
- Fine you up to £1,000.
- Impose an additional Community Punishment Order for up to 60 hours.
- OR
- Revoke the Order and re-sentence for the original offence(s).

The Probation Service's Responsibilities to You

We will:

- Keep an accurate record of your hours worked and your general work performance and you will receive a copy of your working record weekly.
- Provide safe working conditions and equipment.
- Investigate any absences and behaviour problems.
- Give you assistance and advice if you need help to complete your Order.
- Provide child (or dependent) caring facilities if you have no-one else available to help.
- Enable you to see your case record and any information written about you.
- Carry out an interview at the end of your Order to find out your view of Community Punishment.

- Investigate your complaint if you feel you have been treated unfairly or unreasonably by Community Punishment staff. If you have a complaint you should ask for an appointment to see the Divisional Community Punishment Manager. If you are not satisfied you can take your complaint to the Chief Executive.

Your Views are Important

We are committed to continuous improvement in all areas of our work. Your views on how we might provide a better service are most welcome.

Contact:

The Chief Executive
Derbyshire Probation Trust
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Matlock Bath
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Derbyshire
Probation Trust



Your Guide to Enhanced Community Punishment

Information for Offenders

What is Enhanced Community Payback Punishment (ECP)

Enhanced Community Punishment is a scheme to help you stop offending without going to Prison.

You will do unpaid work for the community as a punishment.

The work will help other people. It will also improve your:

Work skills
Problem solving skills
Thinking about the way you behave
Ability to stay out of trouble

Work sessions are held on weekdays and at weekends. In planning your work sessions we will take account of employment and family commitments.

What does it mean for me?

After your sentence you will see your Community Payback Officer who will tell you about the Enhanced Community Punishment scheme and give you work that meets your skills and needs.

You will need to start work within 10 days and your progress will be reviewed on a regular basis.

What do I have to do?

You must

- Tell Community Payback staff of any change of address.
- Keep in touch with Community Punishment staff.
- Work every week on the day you are instructed.
- Report on time. Lateness is not acceptable.
- Work to the best of your ability and carry out the instructions of your Supervisor.
- Remain at work until told you can leave.
- Behave responsibly at work.
- Take proper care of your own and other people's safety.
- Come prepared for work, and wear suitable clothing and footwear, including safety equipment/clothing provided by National Probation Service – Derbyshire.
- Bring something for your lunch, no shop stops are allowed.

You must not

- Use any language which will cause offence to anyone.
- Behave or talk in a way that gives offence to anyone.
- Treat anyone unfairly or threaten or bully anyone.
- Consume or be under the influence of drugs or alcohol.
- Bring drugs or alcohol to Community Punishment.
- Bring or use mobile phones, radios or walkmans.

Absences

You must

- Contact Community Payback staff **in advance** if for any reason you will not be able to attend for work.
- Provide medical certificates for any illness (self certification for the first absence followed by a full medical certificate for any absences. Any cost can be reimbursed).
- Provide written proof of absence for work reasons, dental appointments, interviews etc.
- Discuss with Community Punishment staff in advance any potential absences for family or religious responsibilities.

Community Punishment staff will decide if your reason for absence is acceptable.

If a change in your personal circumstances makes it impossible to complete your Order, you or the Community Payback staff may apply to the Court for the Order to be revoked and a new sentence imposed. Your past work record will be important in helping the Court to make a decision.

Failure to keep to the Community Punishment conditions

You can be returned to Court for Breach proceedings if:

- You fail to attend on any occasion without reasonable explanation.
- You behave badly or don't work properly.
- You change your address without informing the Community Punishment staff.
- Report on time. Lateness is not acceptable.