

Equal Opportunities

Derbyshire Probation Trust is committed to ensuring that it operates fairly and consistently and avoids discrimination on the grounds of race, nationality, ethnic origin, gender, age, disability, religion, sexual orientation or any other improper ground.

If you feel you have been discriminated against, please discuss this with a member of staff and this will be dealt with accordingly.

Dealing with Complaints

If you have a problem, please speak to a member of staff.

If you wish to take the matter further, please ask for the leaflet which tells you about our Complaints Procedure.



Your Views are Important

We are committed to continuous improvement in all areas of our work. Your views on how we might provide a better service are most welcome.

Contact:

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Amd March 2009

Derbyshire
Probation Trust



Want to gain qualifications ?
tap into our

GUIDED SKILLS LEARNING

No skills?
No job

No job ?
No experience

No experience?
No hope

Information for Offenders



What does Guided Skill Learning mean?

Guided Skills learning is part of the Unpaid Work order.

It means we can offer you the chance to get some work-based skills and qualifications while you are on your order.

To do this we have been approved by City and Guilds.

If you finish one of our Guided Skills units, you will get a City and Guilds qualification. It may help you get work, or a better job than the one you have now.



What can I learn?

- Work Skills
- Introduction to Health and Safety
- Painting and Decorating
- Construction
- Horticulture



What will it cost me?

Not a penny.....



How Long will it take?

Each unit will take about 60 hours.

As you go along, the tutor (called an assessor) will teach you the skills you need and look at the work you do.



When do I do this?

Each time you attend your Unpaid Work session



Who is going to be my assessor?

The assessor will be an accredited college tutor.



Do I have lots of writing?

No, just enough to record what you have done.



Can I get help with writing?

Yes. You can get Basic Skills Support to help you with this.



What can I do with this qualification?

Either use it to help you get a job or use it to help you go on to do more training.



Can you help me find work training?

Yes. We have staff who are trained to help you with this.



I'm interested. What do I do next?

Speak to your Community Punishment Service Officer or Community Punishment Supervisor. They will explain the scheme to you and will show you some of the things you will be doing.