

Equal Opportunities

Derbyshire Probation Trust is committed to ensuring that it operates fairly and consistently and avoids discrimination on the grounds of race, nationality, ethnic origin, gender, age, disability, religion, sexual orientation or any other improper ground.

If you feel you have been discriminated against, please discuss this with a member of staff and this will be dealt with accordingly.

Dealing with Complaints

If you have a problem, please speak to a member of staff.

If you wish to take the matter further, ask for the leaflet which tells you about our Complaints Procedure.

Your Views are Important

We are committed to continuous improvement in all areas of our work. Your views on how we might provide a better service are most welcome.

Contact:

The Chief Executive
Derbyshire Probation Trust
18 Brunswood Road
Matlock Bath
Derbyshire
DE4 3PA
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Fax: 01629 580 838

For more information, please contact:



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Victim Liaison Officers

(What we can do
for you)

Information for Victims

WHAT IS A VICTIM LIAISON OFFICER?

Under the Probation Victim Contact Scheme we have a legal duty to contact you under the Domestic Violence and Crime Act 2004 if you, or someone close to you, has been a victim of a sexual or violent offence and the offender has been imprisoned for 12 months or more, or detained in hospital with restrictions on his or her discharge.

Your Victim Liaison Officer acts on your behalf and has no direct contact with the offender. The information you provide to your Victim Liaison Officer may be passed to the following organisations:-

- § Other Probation areas where the offender may be released to, or where you may have moved to.
- § The Police – if there is a concern of harm being caused or possibility of a crime being committed.
- § Children & Young Persons Department – but only if there are child protection or vulnerable adult concerns.
- § The Prison Service – If you wish your views to be considered when the offender is eventually released.

- § Other agencies such as support schemes if you wish to receive further support.

Where there is no legal requirement to inform another organisation of your details, your Victim Liaison Officer will not do so without permission.

Under no circumstances will your information be passed to the offender without your permission.

WHAT WILL MY VICTIM LIAISON OFFICER DO FOR ME?

- § Check if you have any immediate concerns about the offender's behaviour.
- § Explain what happens to the information you provide.
- § Provide information on the Criminal Justice System process and the way prisons and secure hospitals operate.
- § Explain what the offender's sentence means and how decisions are made about how long the offender stays in prison or hospital.
- § Ask if you would like to be kept Informed of key developments during the offender's sentence.

- § Represent your views at multi agency protection meetings or mental health tribunals.
- § Refer you to other relevant support agencies if you feel you need further support.
- § Explain how you may make your views known about conditions that should be placed on the offender when they are eventually released from prison or hospital.
- § Tell you when the offender is being released and any conditions that relate to you.
- § Keep in touch with you while the offender is supervised in the community and inform you when the offender's supervision comes to an end.